

Information Governance

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12 March 2019
Reference no.18190440

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 19 February making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request and Response:

1. Does your NHS Trust use a computer assisted facilities management system? Yes
2. If no, are there ongoing plans to purchase a computer assisted facilities management system in the future?
3. What is the name of the computer assisted facilities management system (product name) and which company is it purchased from? SEEKER , Supplier Invigilatis
4. Provide brief information on the process in use at the NHS Trust to manage reactive and planned maintenance work including how this is recorded and scheduled. Recorded via Helpdesk on SEEKER CAFM and scheduled and managed via SEEKER and actioned by Estates and Facilities staff using SEEKER functionality
5. Value of the current contract, date of commencement and date of expiry. Section 43, likely prejudice to commercial interests applied. Date of expiry 301019
6. Who is responsible for ensuring the computer assisted facilities management system meets the NHS Trust's requirements? Head of Estates Contracts, Information and Governance

If you are concerned with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so

within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for Fol Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance