

**Information Governance**

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18 December 2018  
Reference no. 18190316

Dear

**Request for Information: Freedom of Information Act**

Thank you for your email of 20<sup>th</sup> November making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

**Request:**

For the 2017-18 financial year, please provide:

1. Income raised from the sale of female sanitary products on the NHS trusts' sites – in vending machines, retail outlets or in any other instance whereby revenue is raised for/by the trust through the sale of female sanitary products
2. The price of each sanitary product that is made available for purchase across the trust's sites. Please provide a description of the brand and type of product, size of the pack or unit value and where the product is on sale (shop, bathroom vending machine etc). If the price of the product has fluctuated over the course of the financial year, please provide the standard retail price when it was not subject to any kind of promotion. This figure should be the price at which the product has been retailed for the most substantial period of time during the year. (I.e. if the product has retailed at x price for three months and y price for six months, please provide y).
3. Total expenditure by the trust on sanitary products for the use of patients, whether in-patients or out-patients.
4. Volume of sanitary products purchased by the trust for the use of patients, broken down by type of product – tampon, pads, etc.

5. Confirmation of whether the trust has any policy(s) or formal approach in place concerning the provision of sanitary products to patients and how patients can obtain these products free of charge when under the care of the trust.
6. If such a policy or formal approach exists, please provide a copy of any such documentation that confirms the policy and informs staff and patients about it.

Please provide this information in spreadsheet format, and include the trust's full name and the three-letter NHS trust code.

Response:

1. The Trust does make sanitary products available to patients where required but the Trust holds no information in relation to this element of your request. No income is raised for the Trust.
2. The Trust holds no information in relation to this element of your request. The Trust does not sell sanitary products.
3. The Trust does make sanitary products available to patients where required but is not able to comply with this element of your request without exceeding the appropriate limit set in regulation by section 12 of the Freedom of Information Act.
4. The Trust does make sanitary products available to patients where required but is not able to comply with this element of your request without exceeding the appropriate limit set in regulation by section 12 of the Freedom of Information Act.
5. No, dealt with on a case by case basis.
6. No policy, no information held.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance