

## Information Governance White Building

Littlemore Mental Health Centre Sandford Road Littlemore Oxford OX4 4XN

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Dear

## **Request for Information: Freedom of Information Act**

Thank you for your email of 16<sup>th</sup> November making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

**Request:** 

I am e-mailing to place a request for all information available under the Freedom of Information Act; relating to the IT & Informatics department directorates of your organisation.

I would like to request an organisation chart for all Directors, Managers, and employees within the IT & Informatics departments.

Any information that could be provided would be greatly appreciated. I am contactable via email at <u>dkelledy@venngroup.com</u>

Response:

Please find the information attached to the email accompanying this response.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance