

Information Governance

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Littlemore Mental Health Centre
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Littlemore
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30 November 2018
Reference no. 18190299

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 7th November making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request:

1. Please state whether your trust has established a committee or other body with explicit responsibility for planning for Brexit (please state "yes" or "no")
2. Please list:
 - a. the dates that this body met between 1st April 2018 and 7th November 2018
 - b. the members of this body and their job titles
3. Please supply:
 - c. The minutes of all meetings held by this body between 1st April 2018 and 7th November 2018
 - c. Any extracts from minutes of Trust board meetings held between 1st April 2018 and 7th November 2018 that relate to Brexit
4. Please supply any current risk assessment for the Trust related to Brexit
5. Please supply any correspondence on Brexit between the Trust and NHS England

Response:

1. The Trust do not have a "Brexit" committee or other body with explicit responsibility for planning for Brexit.
2. There are no meeting dates, or a membership list. to provide
3. There are no minutes. The Board holds meetings in public and its minutes are publicly accessible on the Trust website.
4. The Trust do not hold Brexit as a standalone risk, it has a wider impact therefore no single assessment or rating to provide.
5. The Trust hold no correspondence between the Trust and NHS England on Brexit.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance