

Information Governance

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Reference no. 18190209

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 30th August making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request:

Please find attached a request for information i wish to make under the FOI act. The attached is enquiring into the organisation performance in the following areas:

- Staff turnover
- Time to recruit
- Absence

Response:

The Trust is also not able to comply with your request as to do would require it to exceed the appropriate limit. The information requested is held only in individual staff records, and other unstructured information, and is not recorded as requested. The information must be created and derived by query, report and analysis. There are over 2500 records and many more lines of information to review and even if it took only 1 minute to review each record a minimum of 42 hours work would be required to comply with your request. The appropriate limit set in regulation by section 12 of the Freedom of Information Act is 18 hours.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance