

Information Governance

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Littlemore Mental Health Centre
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Oxford
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24 September 2018

Reference no. 18190208

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 28th August making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request and Response:

Under the provision of the Freedom of Information Act 2000 please can you answer the following questions relating to the rota/rostering system(s) you currently use:

1. Name of Softwares: Allocate
2. Description of their uses (including the staffing groups or departments they are used for): Nursing
3. Who signed the contract (job title): Director of HR
4. What is the maximum sign off value of this person's position? £500000
5. What was the value of the contract? Section 43 applied, likely prejudice to commercial interests of the Trust or other party
6. What is the contract term? 5 years
7. When was it signed? April 2015
8. What is the notice period? 1 year
9. Was it bought through a framework? If so, please state which one No.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance