

## **Information Governance**

White Building Littlemore Mental Health Centre Sandford Road Littlemore Oxford OX4 4XN

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18 September 2018 Reference no. 18190192

Dear

## **Request for Information: Freedom of Information Act**

Thank you for your email of 20 August making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

## Request:

I request the Trust provide full copies of the contracts of employment (one anonymised contract for each year) issued to Trainee Clinical Psychologists (a) commencing employment in October 2017, and (b) commencing employment in October 2018; inclusive of terms and conditions of employment and salary/benefits.

## Response:

Please find the information attached to the accompanying email.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for Fol Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF
Please contact me if there are any further queries.
Kind regards,
Yours sincerely,
Mark Underwood
Head of Information Governance