

Information Governance
White Building
Littlemore Mental Health Centre
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Littlemore
Oxford
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Tel: 0845 219 1269
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11 May 2018
Reference no. 18190023

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 12 April making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request and Response:

- **Do you currently have a Catalogue system at the Trust?** Yes.
- **Which supplier do you use for your Catalogue system?** Advanced
- **How long have you had this system in place?** 10 years
- **Are you under contract for your current catalogue system?** Yes.
- **What is the annual spend on this catalogue system?** Section 43 applied.
- **What is your % catalogue compliance?** 88%
- **Which P2P system do you use?** E-Proc and -E-Financials
- **How long have you had this system in place?** 10 years
- **Are you under contract for your P2P system?** yes
- **What is the annual spend on this P2P system?** Section 43 applied.
- **Which Inventory Management system do you use?** E-Financials.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure

the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance