

Information Governance

White Building
Littlemore Mental Health Centre
Sandford Road
Littlemore
Oxford
OX4 4XN

Tel: 0845 219 1269

Fax: 0845 219 1275

Web: www.oxfordhealth.nhs.uk

1 May 2018

Reference no. 18190006

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 3 April, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request:

1. Please provide statements for all purchase cards, 'p-cards', or any other credit or debit cards paid out using public funds, used by or for executive directors for the period April 1, 2015, to March 31, 2017. Please also provide receipts for these expenses.
2. Please also provide details of all spending by executive directors using their own money which is then then claimed back from public funds for the period April 1, 2015, to March 31, 2017. Please also provide receipts for these expenses.
3. Please also provide details of all spending on behalf of that individual, by the trust, for the period April 1, 2015, to March 31, 2017. Please also provide receipts for these expenses.

Such purchases might include, but are not restricted to, costs associated with private car use (eg mileage, care hire costs); public travel (e.g, train, bus, air fares); subsistence, (e.g. meals whilst away from normal place of work and hotel costs); spending on properties including purchase costs, rent, upkeep and refurbishment costs.

I recognise that this may overlap with material that you publish online but please note that I am asking for a level of detail which goes beyond this, so there is no argument that the material is already publicly accessible.

Please provide the above information for all executive directors for this time period. If this exceeds the cost limit under section 12 of the Freedom of Information Act, please could you

provide this information for as many executive directors as possible before the cost limit is reached, in this order of preference:

Chief Executive

Deputy Chief Executive

Chief Finance Officer

Chief Operating Officer

Medical Director

Commercial Development Director

Business Development Director

Strategic Director

Chief Nursing Officer

Director of Development

Director of HR

Director of Communications

And then all other Executive Directors.

I recognise that job titles vary between organisations so please find the closest possible comparator for those which I have named. If one of the roles I have stated do not exist in your organisation please omit them and move on to the next one in the list.

Again, please note that if it is possible within financial constraints, I would like the details for all executive directors - so the above list should not be necessary.

If more than one person has held a post during this time, please provide the information for both of those people.

Please provide my information digitally, unless this has implications for cost in which case please do whatever is most cost-efficient.

Response:

Please find the information requested in the spreadsheet attached to the accompanying email.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure

the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance