

# Report to the Meeting of the Council of Governors

# PAPER 10/18

Item 15

**22nd March, 2018**

**Lead Governor Role Description and Lead and Deputy Lead Governor’ Elections**

**Executive Summary**

It is expected in Foundation Trusts for the Council of Governors to elect a lead Governor from the body of elected public and patient Governors, and where the role exists, also a Deputy Lead Governor.

Attached for formal approval of the Council is an updated Role Description, amended to include housekeeping matters, and to incorporate identification there is an annual election and termination process.

The only regulatory responsibility of a Lead Governor is to act as a point of contact between the regulator (NHSI, formerly Monitor), and the CoG, should the need arise. The Deputy Lead Governor supports and acts as Deputy to the Lead Governor.

However, there are other additional duties that the Lead Governor may undertake as determined by the Council of Governors in order to support the machinery of a Foundation Trust, and examples of these are:

* Collating the input of Governors regarding annual performance appraisals for the Chair and Non-Executive Directors;
* Being an ex-officio member of the Nominations and Remuneration Committee;
* Acting as a point of contact and liaison for the Chair; Director of Corporate Affairs & Company Secretary and the Senior Independent Director;
* Chairing the Governor Forum meetings;
* Acting as a co-ordinator of Governor responses to particular questions;
* Supporting Governors in holding the Non-Executive Directors to account.

The CoG is invited to consider the candidature of 2 Governors who have indicated an interest in fulfilling the roles.

**Lead Governor**

This is Patient Governor for Carer class, Chris Roberts.

As Chris is standing for re-appointment to this role, he has not been required to submit a personal statement of up to 150 words and it is not therefore necessary to invite Governors to consider the same in a 5-minute address at the meeting.

**Deputy Lead Governor**

This is Public Governor for the Oxfordshire class, Maddy Radburn

As Maddy is standing for re-appointment to this role, she has not been required to submit a personal statement of up to 150 words and it is not therefore necessary to invite Governors to consider the same in a 5-minute address at the meeting.

Although a large number of governors have already indicated support for the continuance in role of both Chris and Maddy, in order to formalise appointments in accordance with the approved process, the CoG is invited to participate in either a private ballot or show of hands as determined by those members present at the meeting, whereby the Lead Governor will be elected by a simple majority.

**Recommendation**

The Council of Governors is invited to

* approve the updated Role Description, to include the appointment and termination provisions;
* consider the nominations above and approve continuation for a further 12 months of Chris Roberts as Lead Governor and Maddy Radburn as Deputy Lead Governor via a simple majority vote.

**Author and Title:**

Kerry Rogers, Director of Corporate Affairs & Company Secretary

**Lead Director:**

Kerry Rogers, Director of Corporate Affairs & Company Secretary