

# PAPER

BOD 52/2014

(Agenda item: 13)

# Report to the Meeting of the

# Oxford Health NHS Foundation Trust

# Board of Directors

**30 April 2014**

**Board Assurance Framework (BAF) Q4 Report**

**For Information**

**Executive Summary**

This report on the position of the BAF at the end of Q4 is provided in conjunction with the Trust’s annual planning quarterly progress reports and the in-year reporting to Monitor.

The BAF sets out the strategic risks to the Trust achieving its 7 Strategic Objectives and underpins the statutory requirement to produce an Annual Governance Statement which confirms that the Trust is appropriately and effectively governed and managed. The Strategic Objectives of the Trust (since 2012) are:

1. Driving Quality Improvement
2. Delivering Operational Excellence
3. Delivering Innovation, Learning and Teaching
4. Developing Our Business
5. Developing Leadership, People and Culture
6. Getting the most out of Technology
7. Using our Estate efficiently

The BAF has most recently been reviewed by the Executive and the Audit Committee in April 2014 and it will be presented to the Integrated Governance Committee and the Board Seminar in May 2014. Following review:

* two new risk areas were identified in relation to Strategic Objective 5 for further development and inclusion in future BAF reporting around: training, development and education; and operational supply and demand; and
* the net and target risk ratings can be summarized as set out below (subject to the potential for the net risk rating for SO 4.2 to be reconsidered following discussion at the Audit Committee meeting on likelihood and noting that all risk ratings are subject to regular review and potential change).

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| **Where we are Position of BAF risks (using Net/residual risk rating)** |
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|  |  |  |  |  |  |  |
|  | **Likelihood** |
| **1** | **2** | **3** | **4** | **5** |
| **Rare**  | **Unlikely**  | **Possible**  | **Likely**  | **Almost certain**  |
| **Impact** | **5 Catastrophic**  |   |   | SO 7.1 |   |   |
| **4 Major**  |   | SO 2.2 SO 6.2 | SO 3.2 SO 1.1 | SO 4.1 SO 4.2 |   |
| **3 Moderate**  |   | SO 2.1 SO 3.1  | SO 1.2 SO 4.3 SO 4.4 | SO 6.1 |   |
| **2 Minor**  |   | SO 1.3 | SO 4.5 SO 5.1 |   |   |
| **1 Negligible**  |   |   |   |   |   |

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| **Where we want to be Position of BAF risks (using Target risk rating)**  |
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|  |  |  |  |  |  |  |
|  | **Likelihood** |
| **1** | **2** | **3** | **4** | **5** |
| **Rare**  | **Unlikely**  | **Possible**  | **Likely**  | **Almost certain**  |
| **Impact** | **5 Catastrophic**  |   |   |   |   |   |
| **4 Major**  |   | SO 1.1 SO 4.2 |   |   |   |
| **3 Moderate**  | SO 3.1 | SO 1.2 SO 2.2 SO 3.2  SO 4.4 SO 6.2 | SO 4.1 SO 6.1 SO 7.1 |   |   |
| **2 Minor**  |   | SO 1.3 SO 2.1 SO 4.5 SO 5.1 | SO 4.3 |   |   |
| **1 Negligible**  |   |   |   |   |   |

**Recommendation**

The Board is asked to consider:

* the content of the report to assure itself that the Trust is taking action to mitigate those risks that have the greatest potential to cause the Trust to fail to achieve its objectives;
* whether the information contained within the report is the appropriate information in order for the Board to be assured of this; and
* the overall structure and content of the BAF.

**Author and Title:** Hannah Smith, Assistant Trust Secretary

**Lead Executive Director: Stuart Bell, Chief Executive**

1. *A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*