

**Information Governance**

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3 October 2017

Reference no. 17180178

Dear

**Request for Information: Freedom of Information Act**

Thank you for your email of 5 September, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

**Request:**

This is a FOIA request. The Trust is required to provide information on losses and special payments in its annual report. I am writing to request additional, more detailed information regarding these losses and payments. I am making this request because I believe there is a clear and compelling public interest in understanding more about the types of losses and special payments the Trust makes.

**1. Losses and special payments**

Please provide a copy of your losses and special payments register or database for the year 2016-17. I would expect this information to include, but not necessarily be limited to:

a) Category of loss or special payment (e.g. bad debt, fruitless payment, compensation payment made under legal obligation) as defined in relevant losses and special payments policy or procedure documents.

b) A summary of the loss

c) Amount paid out in £ Sterling (or other currency)

d) Debtor name (where that debtor is a company or disclosure of a person's name is permitted by the data protection provisions of s.40)

## 2. Bad debts

a) Please state how much bad debt was written off in the year 2016-17.

b) If, and only if, you hold the information in an easily retrievable format, i.e. not in individual case files, please state how much of this bad debt was non-NHS and/or private patient debt write offs and/or overseas visitors related.

Response:

Please find the information in the spreadsheet attached to the accompanying email.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance