

Information Governance

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7 August 2017
Reference no. 17180116

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 18 July, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request:

Who currently supplies you with labels?

Who is currently the contact to deal with label supplies?

How much do you currently spend on labels annually?

By labels I mean anything from stickers you would use around the hospital/area to inform people (warning labels?), or labels for prescriptions on medication, or labels you might use on machines etc.

Response:

The Trust do not have a specific label supplier and the Trust do not record labels as a separate product on which a report could be produced. The Trust do not hold this information where the information could be produced in a reportable format without exceeding the appropriate limit set by the Freedom of Information Act.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance